



## PRESS RELEASE

March 18, 2020

In response to the COVID-19 situation and recommendations from Federal, State and Local Officials, effective March 19, 2020, Livingston County will reduce services and staffing to accommodate essential duties and services only. County buildings will remain open at this time. Hours and services may be limited based on the department. Staffing levels will be reduced to essential personnel only. Please refer to list below for guidelines. All employees and members of the public are encouraged to practice social distancing, maintaining at least a six-foot distance between people.

We understand that these reductions are unprecedented, but we feel this is the best way to keep the public and our employees safe during these difficult times. We will continue to reassess this evolving situation daily, and will provide updates to the community.

### **Assessor – (815)844-7214**

The Livingston County Assessment Office will remain open with a limited staff. However, for the sake of everyone's health, we recommend contacting our office by phone or email as opposed to coming in person. The phone number is 815-844-7214 or emails may be directed to the Supervisor at [srenken@livingstoncountyil.gov](mailto:srenken@livingstoncountyil.gov). Please refrain from coming into the office if assistance can be given in one of those two forms. All exemption deadlines will be extended to July 1, 2020. If you wish to return any of these forms to us, please do so by mail or by using the drop box on the south side of the building labeled "payments". If you need help in completing forms, please contact our office and we will assist you in any way we can.

### **Circuit Clerk – (815)844-2602**

In regards to Illinois Supreme Court Order in response to COVID-19 Emergency, the Livingston County Circuit Clerk's office will be remain open with a reduction in staff to handle all statutory duties required of the clerk. Any business that can be conducted without appearing in the building should be handled by mail or phone call. Payment of fines and fees should be paid online at [www.judici.com](http://www.judici.com) or by mail. Record searches and requests for copies should be addressed in writing with contact information. Please call first to see if you can be helped without appearing in the building. For case information, court date or balances, please check online at [www.judici.com](http://www.judici.com).

**Circuit Court – (815)844-5171**

The Law & Justice Center will remain open to hear emergency cases as outlined in Chief Judge Mark Fellheimer's [Administrative Order](#) and [Supplemental Order](#) entered 3/18/2020. All other matters are continued and notice of the new date will be mailed. To schedule an emergency hearing, call (815) 844-5173

**County Clerk – (815)844-2006**

The Livingston County Clerk's Office will remain open with limited staff to provide essential services. Individuals should utilize the website where possible. If you must visit the office, please call the office in advance at (815)844-2006. For any questions please contact Kristy Masching at [kmashing@livingstoncountyil.gov](mailto:kmashing@livingstoncountyil.gov) or Barb Anderson at [banderson@livingstoncountyil.gov](mailto:banderson@livingstoncountyil.gov).

**County Board – (815)844-6378**

As recommended and authorized by [Governor's Executive Order 2020-07](#), Livingston County will postpone consideration of public business where possible. When a meeting is necessary, Livingston County will provide access to both County Board Members and members of the public via video, audio, and/or telephonic access. All individuals are encouraged to attend remotely where possible. All information concerning meetings will be posted to the county website at [www.livingstoncountyil.gov](http://www.livingstoncountyil.gov), and will be provided to all local news media. All questions can be directed to Executive Director Alina Hartley at [ahartley@livingstoncountyil.gov](mailto:ahartley@livingstoncountyil.gov) or (815)844-6378.

**Coroner – (815)844-6367**

The Livingston County Coroner's will remain open. Please contact the office at (815)844-6367 before entering the office.

**Probation – (815)844-5177**

Livingston County Probation remains open and will fulfill all statutorily required duties but has implemented procedures to significantly limit the number of in-person contacts between Probation personnel, probationers and others involved in the Court system. It is requested that anyone in need of assistance from Probation contact the Department by phone at the main number (815)844-5177 in lieu of reporting to the office in person.

**Highway – (815)842-1184**

The Highway Department will be available for call-outs by reporting any emergency needs to LivCOM(911). While the office is not closed, staffing will be limited. Please call 815-842-1184 to schedule an appointment if it is deemed essential by the department.

**Human Resources – (815)842-9350**

Services with the Human Resources Department will be provided by appointment only. Individuals may utilize the drop box on the south side of the building labeled "payments" for any health, dental, or vision premiums. Applications can be mailed to Human Resources at 112 W. Madison St., Pontiac, IL 61764. Please contact Human Resources Director Ginger Harris at (815)842-9350 or [gharris@livingstoncountyil.gov](mailto:gharris@livingstoncountyil.gov) for any questions or to schedule an appointment.

**Mental Health – (815)844-7708**

The Livingston County Mental Health Board/Livingston County Commission on Children and Youth office will be open 5 days a week with limited staff. We prefer that you call the office at (815)844-7708 if you have a referral, a request, need to sign up for the Children's First class, or want to ask a question. Anyone entering the Health and Education building will be screened first by Health Dept. staff, so if we can serve you through a phone call through this pandemic that is safer for all of us.

**Public Defender – (815)842-1310**

Please contact the Public Defender's office as listed above.

**Public Health – (815)844-7174**

The Public Health Department is cancelling all Wellness and Immunizations clinics at this time. Family Planning will provide Depo and Pill Pickup by appointment. WIC services will be provided by phone and pick-up only. Communicable Disease and Environmental Health will maintain regular services. Please contact the Public Health Department at (815)844-7174 with any questions.

**States Attorney – (815)844-5169**

Effective March 19, 2020, the Livingston County State's Attorney's Office will be coordinating services to coincide with Eleventh Judicial Circuit Court Administrative Order 2020-06. The Office will still be available to assist with Emergency Orders of Protection and all other essential services. All individuals are encouraged to review [Administrative Order 2020-06](#) or contact the State's Attorney's Office by telephone [(815) 844-5169] in an effort to reduce unnecessary presence in the public

**Treasurer – (815)844-2306**

The Livingston County Treasurer's office will remain open with limited staff. The public is asked to utilize the drop box on the south side of the building for any deposits and/or mobile home registrations. The public is asked to not enter the office, but to utilize the public window where necessary. If office access is necessary, please contact the office at (815)844-2306 to schedule an appointment. All tax information is available on the website 24/7. For any questions, please contact the office at the above referenced number.

**Zoning – (815)844-7741**

The Livingston County Zoning Department will have limited hours and staffing. Services will be provided by appointment only at this time. Please contact (815)844-7741 to schedule an appointment.